

## RIDING MILL DRAMA CLUB

### CONSTITUTION (Amended 19<sup>th</sup> May 2005)

#### 1 NAME

The Club shall be called Riding Mill Drama Club.

#### 2 OBJECTS

The objects of the Club shall be the presentation of dramatic entertainment and the promotion of the appreciation of dramatic art and community spirit in the Parish of Broomhaugh and Riding.

#### 3 MEMBERSHIP

3.1 Members shall be admitted by the committee at its sole discretion

3.2 A record of names and addresses of members shall be kept by the honorary secretary

#### 4 MANAGEMENT

4.1 The management of the club shall be conducted by a committee of nine members of the club who are elected at the annual general meeting for a term of three years (DN1)

4.2 At the annual general meeting three members of the committee shall retire but shall be available for re-election provided their individual continuous term of committee service shall not exceed nine years. At the completion of nine years continuous service the member must stand down for a year before being eligible for re-election to the committee

4.3 The committee shall have power to appoint a members or members to fill any casual vacancy on the committee or to co-opt an additional member onto the committee until the next annual general meeting. Members so appointed may offer themselves for re-election to serve out the maximum remaining period of committee service allowed for the person they have replaced.

4.4 The committee shall meet at such times as they shall determine and at all meetings of the committee four members shall form a quorum.

#### 5 OFFICERS

5.1 The President of the club shall be appointed by the committee and shall hold office until death or resignation unless removed from office by unanimous resolution of the committee.  
The President shall be entitled to attend all meetings of the committee and contribute to discussions but may not vote.

5.2 Within fourteen days of the annual general meeting the committee shall appoint or confirm in office from their number a chairman, vice-chairman, honorary secretary, honorary treasurer and Village Hall Trust Management Committee representative. No member shall hold more than one office simultaneously.

DN1 After the inaugural meeting when all 9 committee members are elected at once, they shall "as a one off" arrange amongst themselves to retire after one, two or three years of office, to ensure an annual rotation of 3 members

## 6 SUBSCRIPTIONS

- 6.1 Every member shall pay an annual subscription the amount of which shall be confirmed at the annual general meeting and which shall be due on that date.
- 6.2 If any member shall fail to pay the subscription within 14 days of a written notice having been sent to that person's address as recorded in the register of members the committee shall be entitled to terminate that person's membership without further notice.

## 7 APPLICATION OF FUNDS

No money or property of the club shall be used otherwise than for the benefit of the club as a whole or for some charitable or benevolent purpose chosen by a resolution carried in accordance with paragraph 12

## 8 ACCOUNTS

Full audited accounts of the financial affairs of the club shall be made available to every member at the annual general meeting.

## 9 ANNUAL GENERAL MEETING

The annual general meeting shall be held in the month of May each year at which the following business shall be conducted :-

- 9.1 The Chairman's report ;
- 9.2 The presentation and ( if accepted ) the adoption of the audited accounts for the year to 30 April preceding the meeting;
- 9.3 The election of committee members;
- 9.4 The appointment of an auditor;
- 9.5 Such other business as shall have been communicated to the honorary secretary and included in the notice of the meeting sent by the honorary secretary to the members at least 14 days before the meeting.

## 10 EXTRAORDINARY GENERAL MEETING

An extraordinary general meeting shall be convened within 21 days on the requisition of one fifth of the members of the club for the time being or fifteen members whichever shall be less.  
Such requisition must state the purpose for which the meeting is required.

## 11 CHAIRMAN OF GENERAL MEETINGS OF THE CLUB

The President of the club shall preside at all general meetings of the club but if the President is not present within 15 minutes after the time appointed for the meeting or has signified an inability to be present at the meeting the chairman or failing the chairman the vice-chairman shall chair the meeting.

## 12 PROCEDURE AT GENERAL MEETINGS

- 12.1 At all general meetings of the club one fifth of the members of the club for the time being or fifteen members whichever shall be the less shall form a quorum.
- 12.2 No alteration or addition to these rules or application of funds under paragraph 7 shall be made except by a resolution carried by a majority of at least two thirds of the members present at a general meeting.